



Lower Southampton Township Office of the Fire Marshal

1500 Desire Avenue Feasterville, PA 19053
215-357-7300 Ext: 311 Fax: 215-357-6036

William Oettinger
Fire Marshal
Anthony Montonario
Assistant Fire Marshal
Ryan Smith
Fire Inspector
Ethan Crivaro
Fire Inspector
Tricia Clark
Clerk

Fire Inspection Checklist

This list is a guide to ensure safety within your business, but does not express all aspects of the 2009 International fire Code, related NFPA Standards, or Township Ordinances.

- All Exit Signs and emergency Lighting must be in working order.
- Business Address Numbers are to be placed on any front and rear entrance doors leading into your business
- Business Address Numbers are to be 6 inches in height and clearly visible from the street.
- All marked Egress doors shall be unlocked during business hours, no exceptions.
- All Egress aisle ways shall be maintained to a minimum 38 inches clearance to Egress Exits. All marked egress Exits shall be free of obstruction and be operational.
- Combustible Materials shall not be stored within 10 feet of the outside of the building (including dumpsters). No combustible materials are permitted to be stored in any mechanical room.
- Household extension cords are not permitted in commercial businesses.
- No multiplug adapters or multiplug extension cords are permitted in commercial businesses. You must use surge protected power strips.
- No extension cords are to be used as permanent wiring or run behind walls and ceilings.
- Provide clearance of at least 36 inches between all gas and electrical service equipment.
- Fire extinguishers shall be serviced and tagged annually. They must also be hung on the wall at about hip height.
- All fire alarm systems shall be inspected annually and a Fire Alarm Inspection Report shall be provided to our office.
- All sprinkler systems shall be inspected annually and a Sprinkler System Inspection Report shall be provided to our office. Provide 18 inches clearance from sprinkler heads. No storage shall be around the sprinkler control valves.
- Fire Suppression systems shall be serviced and tested semi annual.
- Kitchen Hood and Duct systems must be cleaned professionally and tagged according to the following schedule.
 - Wood burning or other solid fuels-monthly
 - High Volume Cooking-quarterly
 - Moderate Volume-semi annually
 - Low Volume-annually
- A Rapid Entry System is required for all businesses.
- If you currently have a Knox Box and the keys have been changed to access your business, contact the Fire Marshal's Office immediately to have the new keys placed in the box.
- All fire protection systems and main electrical panel locations shall be properly identified with a sign that clearly states: Fire Alarm, Sprinkler System, Electrical Room.
- All fire protection systems must be accessible, including but not limited to: fire alarm panels, sprinkler systems, fire suppression systems.
- If you have a generator, it must be serviced annually and provide a copy of the maintenance report to the Fire Marshal's Office
- Any empty spaces within an electrical panel must have a panel blank or blank breaker in them.
- No open wiring is permitted, all outlets junction boxes must be covered.
- If your business contains an FDC (Fire Department Connection), it must have a sign on the exterior and have accessibility.
- All flammable liquids in a building must be stored in a flammable liquids cabinet.
- LP Gas (such as propane) Cylinders shall be stored appropriately. All compressed gas cylinders, empty or full, not in use must be secured with a chain against a wall or in a rack.