

**Lower Southampton Township**

**Contractor/Subcontractor  
Responsibility Certification**

**Firm:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Insert name, address and telephone number of firm submitting certification)*

**Project Name:** \_\_\_\_\_

**Project Number:** \_\_\_\_\_

**Type of Subcontract Work to be Performed:** \_\_\_\_\_  
\_\_\_\_\_

As a condition of performing work on a public works project for Lower Southampton Township, contractors and subcontractors must meet certain responsible contractor qualifications and criteria as specified in the Township's Responsible Contractor Ordinance, Ordinance No. 514 and any amendments thereto. Pursuant to this Ordinance, the firm identified above certifies the following:

- (1) This certification has been completed by an authorized representative of the firm who possesses sufficient knowledge and information to address all matters addressed herein.
- (2) The firm has not been debarred by any federal, state or local government agency or authority in the past three years.
- (3) No officer, director, owner or managerial employee of the firm has been convicted of a felony relating to construction, maintenance, service or repair contracting industries, nor has any director, owner or managerial employee been under investigation by any federal, state, or local law enforcement agency for criminal conduct relating to construction, maintenance, service, or repair contracting in the three (3) years prior to submission of this certification.
- (4) The firm has not defaulted on any project in the past three years.
- (5) The firm has not had any type of business, contracting or trade license revoked or suspended by any government agency or authority in the past three (3) years.
- (6) The firm has not been found in violation of any other law relating to its contracting business, including, but not limited to wage or hour laws, environmental laws,

antitrust laws, licensing laws or tax laws, by a final decision of a court or government agency authority in the past three (3) years.

- (7) That all employees of the firm or their subcontractor's employees are legally residing within the United States and that proof of such status has been provided, or will be provided upon demand, to the Township Manager on a monthly basis. The firm acknowledges the requirements of this paragraph are continuing in nature and that the firm agrees to update this certification in the event of changes in status of the firm's employees or the status of the employees of their subcontractors.
- (8) The firm has all technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors.
  - (i) The firm participates in a Class A Apprenticeship Program for each trade or craft in which it employs craft employees and shall continue to participate in such program or programs for the duration of the project
- (9) If the firm participates in an apprenticeship program not required to meet the graduation requirements of this section, it shall, in addition to providing proof that the program is currently registered with federal or state government, provide evidence that the program is actively engaged in bona fide apprenticeship training activity.
- (10) The firm understands that Lower Southampton Township may require additional information it deems necessary to evaluate a prospective contractor's technical qualifications, resources and performance capabilities.
- (11) The firm understands and agrees that if it receives a Notice of Intent to Award Contract it shall provide Lower Southampton Township with a Subcontractor List that identifies any subcontractors the firm will use in connection with the project and shall also furnish Subcontractor Responsibility Certifications for all identified subcontractors. The firm shall provide all required subcontractor information within 14 days of receiving Notice of Intent to Award Contract. For a subcontractor to be used on the project, it must be identified on the Subcontractor list and execute a Subcontractor Responsibility Certifications unless special provisions are made by the Township in accordance with Ordinance No. 514.
- (12) If the firm is, or was in the past five years, related to any other company or business entity that provided or provides contractual services in the construction, maintenance, service or repair industries, whether as a parent company, subsidiary or any other business relationship, it shall submit a detailed written explanation of such relationship and provide a Contractor Responsibility Certification for the related company if requested.
- (13) If any person or entity that is a shareholder, owner or partner of the submitting firm owns an interest of 20% or more in another entity that provides or has provided

contractual services in the construction, maintenance, service or repair industries, it shall submit a detailed written explanation of such relationship and provide a in Contractor Responsibility Certification for such other entity if requested.

(14) The firm understands that the failure to accurately complete this Certification shall render it ineligible to perform work on the project and that the submission of false or misleading information or the omission of material information in connection with this Certification shall render the firm ineligible to receive or participate in a contract for Lower Southampton Township and subject it to other legal sanctions and remedies as permitted by law.

I certify that the foregoing representations regarding the past performance and present qualifications of the undersigned firm are true and correct.

\_\_\_\_\_

\_\_\_\_\_

Print and Sign Name

\_\_\_\_\_

Title

\_\_\_\_\_

Name of Firm

\_\_\_\_\_

Date

Subscribed and sworn to  
before me this \_\_\_\_ day  
of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires:\_\_\_\_\_