

Lower Southampton Township Office of the Fire Marshal

1500 Desire Avenue Feasterville, PA 19053
215-357-7300 Ext: 311 Fax: 215-357-6036
Tricia Clark -Fire Marshal Secretary

Attention Life-Safety Devices Maintenance and Installation Contractors:

Lower Southampton Township has recognized that all maintenance and installation of life-safety devices within the township of Lower Southampton on commercial properties shall be performed by responsible, qualified firms that maintain the capacity, expertise, personnel, and other qualifications and resources necessary to perform such maintenance and installation on life-safety devices within the township of Lower Southampton in a timely, reliable, and cost-effective manner.

We have enclosed an application for Contractor Registration for you to complete, here are instructions as follows:

1. Fill in your information on the Contractor Registration Form
2. Provide a current Certificate of Liability Insurance
3. Provide a Contractor Registration Fee of **\$100.00** to Lower Southampton Township
4. Mail all required documentation and fees to:

Lower Southampton Township
ATTN: Fire Marshal's Office
1500 Desire Avenue
Feasterville, PA 19053

This registration allows for you to conduct inspections and regular maintenance required by the International Fire Code and National Fire Protection Association. HOWEVER, this does not permit installation of new devices or alteration to an existing life-safety device. If installing new devices or altering existing life-safety device, the contractor must obtain a permit from the Fire Marshal's Office which can be obtained by going to www.lowersouthamptontownship.org and clicking on the Fire Marshal's Department or permits are readily available at the township building.

Lower Southampton Township Fire Marshal's Office conducts annual life-safety inspections on all commercial properties and residential rental units within the township. If the Fire Marshal's Office finds unauthorized work pertaining to the regulations listed above, the contractor shall be subject to penalties.

Should you have any questions regarding this process, contact the Lower Southampton Township Fire Marshal's Office.

Yours in Fire Safety,
Fire Marshal's Office of
Lower Southampton Township