Lower Southampton Township
Bucks County, Pennsylvania
1500 Desire Avenue – Feasterville, PA 19053
Phone: (215) 357-7300 – E-Mail: permits@lstwp.org

**** OFFICE USE ONLY****

Date Received:_____
Admin Fee: _____ PERMIT NO:
FM Fee: _____
TOTAL Fee:

COMMERCIAL USE & OCCUPANCY PERMIT APPLICATION

I. PROPERTY INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

ADDRESS: Suite/Unit:

Tax Parcel ID: **21** -

II. CONTACT INFORMATION *(Each line item **MUST** be completed)* *Please be advised: **ONLY APPLICANT receives correspondence and/or permit.***

APPLICANT:

E-Mail: Phone No.:

III. NEW BUSINESS INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

BUSINESS NAME:

Contact Person:

E-Mail: Phone No.:

Federal (or State) Business ID No.:

IV. NEW OCCUPANT INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

NEW OCCUPANT NAME:

Home Address: City: State: Zip:

E-Mail: Phone No.:

V. PROPERTY OWNER INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

PROPERTY OWNER NAME:

Address: City: State: Zip:

E-Mail: Phone No.:

VI. PROPERTY MANAGEMENT INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

PROPERTY MANAGEMENT NAME:

Contact Person:

E-Mail: Phone No.:

VII. SITE USE INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

Previous Use: Type of Business:

New Use: Type of Business:

Square Footage of Floor Space: Hours of Operation:

No. of Available Parking Spaces: No. of Vehicles to be Parked: No. of Employees:

Performing Alterations or Construction: ☐ YES ☐ NO

Installing or Re-facing Sign*(s)*: ☐ YES ☐ NO

If Yes, Describe:

Continue on Next Page

Submit copes of all required life safety inspection reports, including FIRE ALARM SYSTEM INSPECTION REPORT, SPRINKLER SYSTEM INSPECTION REPORT, KITCHEN SUPPRESSION SYSTEM INSPECTION REPORT *(if applicable)*

§ 18-604 **Certificate of Lateral Compliance: Multifamily, Commercial and Institutional Properties.** [Ord. No. 598, 4/13/2022]
Within one year of the adoption of this Part, all multifamily, commercial and institutional properties shall be inspected in accordance with this Part to demonstrate the private lateral servicing the property is sound and free from inflow and infiltration and that no illegal stormwater or surface water discharges exist or may exist during rain events as provided herein. Thereafter, retesting and certification of the lateral(s) shall occur at (5) five-year intervals or upon sale and/or transfer of property, whichever is earlier.

VIII. APPLICANT'S CERTIFICATION *(Applicant Signature **MANDATORY**)*

The undersigned owner, tenant or authorized agent hereby certify that:

- *All information provided as a part of this application is true and correct.*
- *An application misrepresentation may result in revocation of any issued permit. Agrees that the use of said premise shall be in strict accordance with all applicable ordinances of Lower Southampton Township and laws of the State of Pennsylvania.*
- *That any alteration, construction or signage require a permit and all work will be performed and completed in accordance with the rules and regulations set forth in Lower Southampton Township Ordinance.*
- *Final Inspection must be made within 30 days.*

Applicant Signature: Date:

****OFFICE USE ONLY****

Zoning Officer Decision ☐ APPROVED ☐ DENIED

Zoning Officer Signature: Date:

Special Stipulations and/or Conditions:

Use & Occupancy Classification:

REFERENCE (2018 International Building Code – Chapter 3)

Lower Southampton Township
Office of the Fire Marshal
Bucks County, Pennsylvania
1500 Desire Avenue – Feasterville, PA 19053
Phone: (215) 357-7300 x 311 – *Fax*: (215) 357-6036
E-Mail: fire@lstwp.org

ANNUAL COMMERCIAL ACCOUNTABILITY REGISTRATION FORM

Today's Date:

I. BUSINESS INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

Business Name:

Business Address:

Business Mailing Address:

E-Mail: Phone:

Type of Business:

II. BUSINESS OWNER INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

Name:

E-Mail: Phone:

III. PROPERTY OWNER INFORMATION *(Each line item **MUST** be completed and legible – ILLEGIBLE FORMS WILL NOT BE ACCEPTED)*

Name:

Address:

E-Mail: Phone:

IV. EMERGENCY CONTACT INFORMATION *(Three Names **Required** – place in priority order)*

Name:

E-Mail: Phone:

Name:

E-Mail: Phone:

Name:

E-Mail: Phone:

THIS FORM SHALL BE COMPLETED IN FULL AND LEGIBLE. ILLEGIBLE FORMS WILL NOT BE ACCEPTED!
GIVE THIS FORM TO INSPECTOR OR EMAIL TO FIRE@LSTWP.ORG

Lower Southampton Township
Bucks County, Pennsylvania
1500 Desire Avenue – Feasterville, PA 19053
Phone: (215) 357-7300 x352 – E-Mail: kim@lstwp.org

SEWER LATERAL INSPECTION REPORT

I. PROPERTY INFORMATION

Address:

Property Use: ☐ Commercial ☐ Institutional ☐ Multi-Family ☐ Residential

II. AGENCY / INSPECTOR INFORMATION

Inspection Company Name:

Inspection Company Address:

Inspector's Name: Phone No.:

III. INSPECTION DETAILS

CCTV Date: Time:

Entrance Point of Camera: ☐ Inside Cleanout ☐ Trap ☐ Vent ☐ Other

Lateral Material: Pipe Diameter ☐ Cast ☐ PVC ☐ Other

Property has been verified as having no illegal storm or outside surface drains connected to sewer: ☐ Yes ☐ No

IV. VIDEO DETAILS

Video Footage: _____ ft Description: _____

Video Footage: _____ ft Description: _____

Video Footage: _____ft Description: _____

V. INSPECTION RESULTS

Inspector's inspection results concluded this sewer lateral ☐ **PASSED** ☐ **FAILED** inspection.

Recommended repairs to restore normal lateral function:

VI. CERTIFICATION

The undersigned hereby certify that:

- *All information provided as a part of this report form is true and correct.*
- *That all work was performed, completed and in accordance to Lower Southampton Township, Ordinance No. 598.*
- *That the recommended repairs and video recording provided are true, unaltered and accurate.*

Inspector Signature: Date:

Ordinance No. 598 Section IV – Within one (1) year of 04.13.2022, adoption of this Ordinance, all multi family, commercial and institutional properties shall be inspected in accordance with this Ordinance to demonstrate the private lateral servicing the property is sound and free from inflow and infiltration and that no illegal storm or surface water discharges exist or may exist during rain events as provided herein. Thereafter, re-testing and certification of the lateral(s) shall occur at five (5) year intervals or upon sale and/or transfer of property, whichever is earlier.